INFO-6068 Status Meeting Minutes

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| Project: |  | | |
| **Project Manager:** | Nikhil Rana | **Business Responsible:** |  |
| Date: | 11-May-2023 | **Phase:** | Initiating |
| Time: | 11:00PM | Location: | London, ON CA |
| Prepared by: | Meet Patel | Schedule: | **From:** 9:00pm  **To:** 11:00pm |

| Attendees (Present, Absent) | | | | | |
| --- | --- | --- | --- | --- | --- |
| Invited | Attended | Invited | Attended | Invited | Attended |
| Meet P | Present | Meet P | Present |  |  |
| Nikhil R | Present | Nikhil R | Present |  |  |
| Vishal P | Present | Vishal P | Present |  |  |
| Amandeep S | Present | Amandeep S | Present |  |  |
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| Objective(s): |
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| 1. Review Current Project Activities 2. Next Steps 3. General Discussion 4. Describing and assigning roles |

| Agenda/Meeting Highlights | |
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| Topic # | Agenda/Meeting Highlights: |
|  | Decide group team name |
|  | Project Manager for week 3 and 4 has been assigned to (Amandeep S). |
|  | Scribe for week 3 and 4 has been assigned to (Vishal P). |
|  | Developer for week 3 and 4 has been assigned to (Meet P). |
|  | Software Tester for week 3 and 4 has been assigned to (Nikhil R). |
|  | Selenium WebDriver with POM framework with TestNG and Maven. |
|  | Communication among team members will be in person or through Google meet. |

| Next Meeting | | |
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| Date | Room | Duration |
| 14th May, 2023 | Learning Outcome(Library), Fanshawe College – London, ON | 1hr |